

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, September 21, 2022
Sturgeon Bay High School Library

*As noted in Board Policy 0166 - Agenda, each agenda shall contain the following statement:
“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.”*

7:00 P.M. Board of Education Meeting

Sturgeon Bay High School Library

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call
3. Motion to Adopt Agenda

STUDENT COUNCIL REPRESENTATIVE REPORT

PUBLIC COMMENT SECTION *(As noted in Board Policy 0167.3 Public Participation at Board Meetings) Additional note: Individuals who wish to address the Board should be residents of the School District of Sturgeon Bay or parents of students open-enrolled into the district. Speakers are asked to share their name, address, and be aware that comments may be limited to three minutes at the discretion of the Board President.*

CONSENT AGENDA:

1. Approve Meeting Minutes
 - a. August 17, 2022, Regular Board of Education meeting
 - b. September 7, 2022, Learning Session
2. Approve August Bills
3. Accept Grants and Donations
4. Approve Resignations and Retirements
5. Approve Early Graduation Requests

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. Approve Kitchen Staff Member
3. Approve Teacher Associates
4. Approve Maintenance Staff Member
5. Reports:
 - a. Legislative
 - b. CESA
 - c. Committee/Seminars
 - d. Administrative
 - i. Sturgeon Bay High School
 - ii. TJ Walker Middle School
 - iii. Sunrise Elementary
 - iv. Sawyer Elementary
 - v. Special Education/Pupil Services

- vi. Teaching, Learning, & Technology
- vii. Business Manager
- viii. Other
- e. Superintendent
- 6. Adjourn

NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

To: Board of Education
From: Dan Tjernagel & Ann DeMeuse
Date: September 12, 2022
RE: Background Information for the September 21, 2022 Meeting

STUDENT COUNCIL REPRESENTATIVE REPORT

Student Council President _____ will share updates with the Board and public.

PUBLIC COMMENT SECTION *(As noted in Board Policy 0167.3 Public Participation at Board Meetings) Additional note: Individuals who wish to address the Board should be residents of the School District of Sturgeon Bay or parents of students open-enrolled into the district. Speakers are asked to share their name, address, and be aware that comments may be limited to three minutes at the discretion of the Board President.*

CONSENT AGENDA:

1. Approve Meeting Minutes

- a. August 17, 2022 Regular Board of Education meeting
- b. September 7, 2022 Learning Session

2. Approve August Bills

3. Grants and Donations – SBHS art dept just received a \$200 donation for our Sketchbook Art Journal Classes (4 sections) from Michaela Holey in memory of artist Karen DeNoto. There was an anonymous donation for our LEAP program (because of the great work of Cheryl Pfister in our community) for \$250.00.

4. Resignations & Retirements – Stephanie Volz has resigned from her Teacher Associate position at Sawyer School. Jeanne Schopf will retire at the end of the second semester, with her last day being January 13, 2023. Jane Haase has resigned as the Assistant Coach for the Boys Swim Team.

5. Approve Early Graduation Requests – Requests are fielded and supported by the SBHS administration. This type of request is shared with the Board, although not included in the public board meeting packet since the general public or media do not need to know the nature of the requests or the identity of the student(s) making a request.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)

This is a standing agenda item and utilized only if needed.

2. Approve Kitchen Staff Member

Kelly Vannoy: Jenny Spude welcomes Kelly Vannoy to the kitchen team. She comes to us as a passionate grandma of district students and is ready to roll into some service with food. She would like to be on the same schedule as her grandchildren and this works perfectly for her. Welcome Kelly, our food service team couldn't be more pleased!

A motion to approve Kelly Vannoy for a food service position in the district is recommended.

3. Approve Teacher Associates

Hannah Mae Mirek- Special Education Teaching Associate Director of Student Services, Lindsay Ferry is pleased to welcome Hannah Mae Mirek to the special education support staff team at Sunrise. Hannah has worked with children as long as she can remember and is excited to use her own experiences in education to make a positive impact on student lives. Hannah recently moved to the area from Illinois and has so far enjoyed Sturgeon Bay's inclusive community. The Sunrise team is thankful for Hannah and eager to watch her grow.

A motion to approve Hannah Mae Mirek as a Special Education Teaching Associate at Sunrise is recommended.

4. Approve Maintenance Staff Member

Nicholas Kita: Nicholas comes to us with years of experience using, maintaining, or repairing landscaping and farming equipment for the family business. If his name looks familiar, that is because he was an Assistant Football Coach for Sturgeon Bay a few years ago. Nicholas was born and raised in Door County and is looking forward to working at Sturgeon Bay Schools.

A motion to approve Nick Kita as a member of the maintenance team is recommended.

5. Reports

6. Adjourn

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, August 17, 2022

President Stephani called the work session to order at 6:00 PM in the board room. Present: Schulz, Howard, Kruse, Holland, Stephani, Jennerjohn, Chisholm and Wood. Excused: Alger. Also present were: Superintendent Tjernagel, K Nerby, M. Smullen, K DeVillers, L. Ferry, J. Holtz, K. Smullen, & J Paye-Weber.

Motion: Holland/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.

AGENDA

1. Budget Planning for 2022-2023 and Beyond: Business Manager Holtz walked the board through his budget presentation.
2. Crossroads Proposal Discussion: The board discussed the Crossroads request. The administrator will reshare the previous information from Crossroads, the old documents going back to 2004, etc.
3. Restroom Policy Request Discussion: The board discussed the restroom policy request.
4. Adjourn Motion: Holland/Wood to adjourn at 6:58 PM. Motion carried unanimously.

President Stephani called the regular meeting to order at 7:17 PM in the high school library. Present: Schulz, Howard, Kruse, Holland, Stephani, Jennerjohn, Chisholm and Wood. Excused: Alger. Also present were: Superintendent Tjernagel, K Nerby, L Ferry, M. Smullen, K DeVillers, J. Holtz, K. Smullen, J Paye-Weber & A. DeMeuse. The Pledge of Allegiance was recited.

Motion: Chisholm/Holland to adopt the agenda as presented. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

CONSENT AGENDA:

1. Approve Minutes
 - a. Regular Meeting July 20, 2022
2. Approve July bills
3. Accept Grants and Donations – Lindsay Ferry received a Raibrook Foundation grant for the Language Live Headphones project. Craig Sigl has collected the following donations for the speaker, Elec Simon that is coming in: Door County Medical Center - \$1,000, Jason & Laura Estes of Sonny's Pizzeria - \$750, United Way of Door County - \$3,000, Nicolet National Bank - \$500, Stone Harbor Resort - 4 Nights of Hotel Rooms.
4. Resignations and Retirements – Erin Hemminger has resigned from her associate position. Melissa Murphy has resigned from her associate position at Sawyer Elementary. Beth Alumbaugh has resigned from her associate position at the high school.

5. Second reading of board policies
 - a. Policy 0162 - Quorum (Revised)
 - b. Bylaw 0164.2 - Special Meetings (Revised)
 - c. Policy 0167.3 – Public Comment at Board Meetings [Title revised]
 - d. Policy 0172 – Legal Counsel (REVISED)
 - e. Policy 1130/3230/4230 – Conflict of Interest (REVISED)
 - f. Policy 1220 – Employment of District Administrator (REVISED)
 - g. Policy 1260 – Incapacity of the District Administrator (REVISED)
 - h. Policy 2260.02 – English Language Proficiency (REVISED)
 - i. Policy 2412 – Homebound Instruction Program/2412F1 Application for Homebound Instruction (REVISED)
 - j. Policy 2460 – Programs for Students with Disabilities [revised title] (REVISED)
 - k. Policy 2460.03 – Independent Educational Evaluation (IEE) (REVISED)
 - l. Policy 2700.01 – School Performance and Accountability Reports (REVISED)
 - m. Policy 3120.04 – Employment of Substitutes (REVISED)
 - n. Policy 3120.10, 4120.10 – Job Sharing (REVISED)
 - o. Policy 3131, 4131 – Staff Reduction (REVISED)
 - p. Policy 3215, 4215 – Use of Tobacco and Nicotine by Staff (REPLACEMENT)
 - q. Policy 3231, 4231 – Outside Activities (REVISED)
 - r. Policy 3362.01, 4362.01 – Threatening Behavior Toward Staff Members (REVISED)
 - s. Policy 4130 - Assignment and Transfer (REVISED)
 - t. Policy 5111 – Eligibility of Resident/Non-Resident Students (REVISED)
 - u. Policy 5460 - Graduation Requirements (REVISED)
 - v. Policy 5512 - Use of Tobacco and Nicotine by Students (REPLACEMENT)
 - w. Policy 5630.01 – Use of Seclusion and Physical Restraint with Students (REVISED)
 - x. Policy 6145 – Borrowing (DELETED)
 - y. Policy 6147 – Debt Management (NEW)
 - z. Policy 7230 – Gifts, Grants and Bequests (REVISED)
 - aa. Policy 7434 – Use of Tobacco and Nicotine on School Premises (REPLACEMENT)
 - bb. Policy 7440.03 – Small unmanned Aircraft Systems (NEW)
 - cc. Policy 8390 – Animals on District Property (REVISED)
 - dd. Policy 8395 – Student Mental Health Services (NEW)
 - ee. Policy 8710 – Insurance (REVISED)
 - ff. Policy 8900 – Fraud (REVISED)

Bylaws and Policies

The following policies and guidelines were revised to include language either prohibiting or requiring permission for the use of District name, logo, mascot, or any other property or assets of the District in connection with fundraising, except where such permission is implicit because it is conducted by a District organization:

- gg. Policy 2430 – District-Sponsored Clubs and Activities*
- hh. Policy 5830 – Student Fund-raising*
- ii. Policy 6605 – Crowdfunding*
- jj. Policy 6610 – Student Activity Fund*
- kk. Policy 9700 – Relations with Non-School Affiliated Groups*
- ll. Policy 9700.01 – Advertising and Commercial Activities*

- mm. Policy 0100 – Definitions (Revised)
- nn. Policy 0131.1 – Bylaws and Policies (Revised)
- oo. Policy 0132.1 – Selection of District Administrator
- pp. Policy 0132.2 – Administrative Guidelines
- qq. Policy 0141.1 – Student Representation at Board Meetings

- rr. Policy 0143.2 – Board Member Information Requests (NEW)
- ss. Policy 0144.3 – Conflict of Interest
- tt. Policy 0144.4 - Indemnification (Revised)
- uu. Policy 0144.5 – Board Member Behavior and Code of Conduct (NEW)
- vv. Policy 0145 – Sexual and Other Forms of Harassment (Revised)
- ww. Policy 0166 – Agenda
- xx. Policy 1211 – Whistleblower Protection (NEW)
- yy. Policy 1213/Policy 3213/Policy 4213 – Student Supervision and Welfare (Revised)
- zz. Policy 1400 - Job Descriptions
- aaa. Policy 2260.02 – English Language Proficiency
- bbb. Policy 2261 – Title I Services
- ccc. Policy 2261.01 – Parent and Family Member Participation in Title I Programs
- ddd. Policy 2411 – School Counseling and Academic and Career Planning (Revised)
- eee. Policy 2416 - Student Privacy and Parental Access to Information (Revised)
- fff. Policy 2416.01 - Parental/Police Access To Instruction Material Center Info. (Delete)
- ggg. Policy 2460.03 – Independent Educational Evaluation
- hhh. Policy 2522 – Instructional Material Centers (NEW)
- iii. Policy 3112/Policy 4112 – Board-Staff Communications (Revised)
- jjj. Policy 3131/4131 – Reduction in Staff
- kkk. Policy 3220 – Staff Evaluation and Educator Effectiveness (Revised)
- lll. Policy 3340/Policy 4340 - Grievance Procedure (Revised)
- mmm. Policy 3531/Policy 4531 - Unauthorized Work Stoppage (Revised)
- nnn. Policy 5113 – Open Enrollment Program (Inter-District) (Revised)
- ooo. Policy 5511 – Dress and Grooming (Revised)
- ppp. Policy 5517.01 – Bullying (Revised)
- qqq. Policy 5540 – The Schools and Governmental Agencies (Revised)
- rrr. Policy 5540.01 – Investigations Involving Suspected Child Abuse (Revised)
- sss. Policy 5895 – Student Employment (Revised)
- ttt. Policy 7230 - Gifts, Grants, and Bequests (Revised)
- uuu. Policy 7550 – Cooperation with Local Governments (Revised)
- vvv. Policy 8405 – Environmental Health and Safety Program (Revised)
- www. Policy 9130 – Public Requests, Suggestions, or Complaints (Revised)

Motion Jennerjohn/Wood to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
This is a standing agenda item and utilized only if needed.
2. Approve Sunrise Elementary 5th Grade Teacher (one-year contract):
Motion Holland/Wood to approve Sheila Wienke as a 5th grade teacher at Sunrise School for the 2022-2023 school year. Motion carried unanimously.
3. Approve SBHS Business Education Teacher
No action taken, still in process.
4. Approve TJ Walker Middle School Secretary:
Motion Schulz/Holland to approve Ivy Barlament as the Middle School Secretary. Motion carried unanimously.

5. Approve Special Education Teacher Associates
 - A. Teacher Associate in Safe Harbor Room
Motion Kruse/Holland to approve Alexa Jennerjohn as a Teacher Associate in the Safe Harbor Room at Sawyer. Motion carried unanimously.
 - B. Special Education Teaching Associate Hannah Sternard
Motion Kruse/Holland to approve Hannah Sternard as Special Education Teaching Associate in the Middle School. Motion carried unanimously.
 - C. Special Education Teaching Associate Chrissy Rocque
Motion Holland/Chisholm to approve Chrissy Rocque as Special Education Teaching Associate at Sunrise School and across the district. Motion carried unanimously.
 - D. Special Education Teaching Associate Alaina Tews
Motion Jennerjohn/Schulz to approve Alaina Tews as Special Education Teaching Associate at Sawyer School. Motion carried unanimously.
 - E. Special Education Teaching Associate Frances Magliaro
Motion Schulz/Jennerjohn to approve Frances Magliaro as a Special Education Teaching Associate. Motion carried unanimously.
6. Approve High School Coach(es): Head Girls Golf Coach, JV Volleyball Coaches
 - A. Head Girls Golf Coach
Principal Nerby and Athletic Director Meikle recommend Ben Herland (Our MS Health and Physical Education Teacher). Ben is our 8th grade MS basketball coach and with his role as our MS physical education teacher, he understands the game of golf and how to connect with our athletes.

Motion Jennerjohn/Wood to approve Ben Herland as the Head Girls Golf Coach. Motion carried unanimously.
 - B. Girls JV 1 Volleyball Coach
Principal Nerby and Athletic Director Meikle recommend Katrina Boucher.

Motion Holland/Kruse to approve Katrina Boucher as the JV 1 Volleyball Coach. Motion carried unanimously.
 - C. Girls JV 2 Volleyball Coach
Principal Nerby and Athletic Director Meikle recommend Dena Barganz.

Motion Chisholm/Jennerjohn to approve Dena Barganz as the JV 2 Volleyball Coach. Motion carried unanimously.
7. Approve Strategic Action Plan for 2022-2023
In the past few months, we looked at the draft and have reviewed updates to the Strategic Action Plan for 2022-2023.

Motion Holland/Howard to approve the Strategic Action Plan for 2022-2023. Motion carried unanimously.

8. Reports:

- a. Legislative – none
- b. CESA – none
- c. Committee/Seminars – none.
- d. Special Education & Pupil Services Reports presented.
- e. Business Manager’s Report presented.
- f. Superintendent’s Report presented.

9. Adjourn Motion: Jennerjohn/Chisholm to adjourn at 8:12 PM. Motion carried unanimously.

Date: _____

President’s Signature: _____

Recordings of the Board meetings can be located at: <https://www.sturbay.k12.wi.us/district/board-of-education>

THE SCHOOL DISTRICT OF STURGEON BAY
Board of Education Work Session
Wednesday, September 7, 2022

5:00 P.M. Board of Education Meeting Board Conference Room

REGULAR MEETING

CALL TO ORDER:

1. Roll Call at 5:07 PM. Present: Stephani, Kruse, Jennerjohn, Chisholm, Schulz, Wood & Holland. Excused: Howard & Alger. Also present were Superintendent Tjernagel, Holtz, Ferry, Nerby, M. Smullen, K Smullen, DeVillers & Paye-Weber.
2. Motion: Chisholm/Krux to adopt the agenda as presented. Motion carried unanimously.

AGENDA AND DISCUSSION:

1. Approve Business Education Teacher at Sturgeon Bay High School
After discussion, motion Jennerjohn/Holland to approve a one-year contract for Linda Schlag at Sturgeon Bay High School as a Business Education Teacher for the 2022-2023 school year. Motion carried unanimously.
2. Approve Teacher Associates
 - a. Tracey Gerdman: Motion Holland/Wood to approve Tracy Gerdman as a Special Education Associate beginning with the 2022-2023 school year. Motion carried unanimously.
 - b. Daniel Mione: Motion Kruse/Jennerjohn to approve Daniel Mione as a Special Education Associate beginning with the 2022-2023 school year. Motion carried unanimously.
 - c. Kim Bubnik: Motion Jennerjohn/Chisholm to approve Kim Bubnik as a Regular Education Associate beginning with the 2022-2023 school year. Motion carried unanimously.
3. Approve Kitchen Staff
 - a. Terri Delarwelle: Motion Holland/Wood to approve Terri Delarwelle as a kitchen staff member beginning with the 2022-2023 school year. Motion carried unanimously.

4. Motion Holland/Chisholm to adjourn special meeting at 5:17 PM. Motion carried unanimously.

LEARNING SESSION

CALL TO ORDER:

Roll Call at 5:18 PM. Present: Stephani, Kruse, Jennerjohn, Chisholm, Schulz, Wood & Holland. Excused: Howard & Alger. Also present were Superintendent Tjernagel, Holtz, Ferry, Nerby, M. Smullen, K Smullen, DeVillers & Paye-Weber.

Motion: Wood/Kruse to adopt the agenda as presented. Motion carried unanimously.

LEARNING SESSION AGENDA

1. Crossroads Proposal Discussion: The board went through the notes; other items discussed: Mitigation information; NERR announcement coming; no consensus on gifting parcel to Crossroads; Interest in updating contract.
2. Restroom Usage Discussion: Went through notes; additional discussion.
3. Learning Session Draft Schedule with Potential Topics for the 2022-2023 School Year: Went through schedule and a draft compensation considerations document.
4. Motion: Holland/Wood to adjourn at 6:58 PM. Motion carried unanimously.

Date: _____

President's Signature: _____

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/03/2022	102447	R	254.51	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
08/04/2022	102448	R	225.52	10 E 800 355 263300 000	AT&T LONG DISTANCE	Acct #831-000-7711 955 Monthly Service Charges
08/04/2022	222300046	A	515.00	27 E 800 941 223300 341	ASSOC OF WISC SCH AD	MEMBERSHIP RENEWAL/LINDSAY FERRY
08/04/2022	222300046	A	765.00	10 E 800 941 239000 000	ASSOC OF WISC SCH AD	MEMBERSHIP RENEWAL-KEITH NERBY
08/04/2022	222300046	A	515.00	10 E 800 941 239000 000	ASSOC OF WISC SCH AD	MEMBERSHIP RENEWAL-CATHERINE SMULLEN
08/04/2022	102449	R	2,296.00	10 E 800 480 221500 798	BDJTECH	GOOGLE LICENSE/CHROMEBOOK
08/04/2022	102450	R	2,273.91	10 E 800 480 221500 000	BLOOMZ INC	School/home communication app renewal
08/04/2022	102451	R	630.70	10 E 200 470 124500 000	CENGAGE REMIT	Big Ideas Math Curriculum
08/04/2022	102451	R	630.70	10 E 200 470 124500 000	CENGAGE REMIT	Big Ideas Math Curriculum
08/04/2022	222300047	A	3,129.00	10 E 800 386 436000 000	CESA 6	CMS4Schools 22-23 Annual Fee
08/04/2022	222300047	A	3,699.50	27 E 800 386 264400 341	CESA 6	SEEDS4Schools Annual Fees
08/04/2022	222300047	A	1,619.50	27 E 800 386 264400 341	CESA 6	ADAPT Annual Fees
08/04/2022	102452	R	5,939.00	10 E 200 480 221500 000	COMMITTEE FOR CHILDR	Committee for Children: 2nd Step
08/04/2022	222300048	A	108.47	10 E 120 472 110000 000	CURRICULUM ASSOCIATE	2nd Grade Consumable Materials
08/04/2022	102453	R	200.00	10 E 800 310 162000 000	ELLENBECKER, TOM	2022-2023 PENINSULA CONF MS FEES
08/04/2022	102454	R	97.50	10 E 800 943 219000 000	EQUAL RIGHTS DIVISIO	July 2022 Work Permits
08/04/2022	222300049	A	536.67	10 E 800 310 239000 000	ERC INC	AUGUST 2022 EAP SERVICES
08/04/2022	102455	R	50.00	10 E 800 310 239000 000	GREGORY, GWENDOLYN	Memorial Gift
08/04/2022	102456	R	6.94	21 E 120 411 112000 672	HIGH NOON BOOKS	Decodable Books
08/04/2022	102456	R	150.06	10 E 120 411 122000 141	HIGH NOON BOOKS	Decodable Books
08/04/2022	222300050	A	550.93	10 E 800 449 162000 000	HOLTZ, JACOB	7/28/2022 Helmet liners and ear pads for new helmets we ordered, that BSN couldn't get for us.
08/04/2022	222300051	A	41,940.00	10 E 800 480 221500 000	ITSAVVY LLC	60 Lenovo tiny think center desktops for HS and MS
08/04/2022	222300052	A	120.07	21 E 400 411 161912 000	JOSTENS REMIT	YEARBOOKS
08/04/2022	222300053	A	345.95	27 E 800 310 223300 019	KYLES CONSULTING LLC	JULY 2022 SBS/MAC FEE
08/04/2022	222300054	A	750.00	10 E 800 310 231500 000	NEOLA INC	DIGITAL MAINT FEE 8/1/22-7/31/23
08/04/2022	102457	R	66.75	10 E 800 310 239000 000	PREVEA HEALTH WORKME	Hep B Vaccine for New Employee
08/04/2022	102458	R	50.00	10 E 800 310 239000 000	SULLIVAN, JOHN II	MEMORIAL GIFT
08/04/2022	222300055	A	3,867.20	10 E 800 360 222200 031	WEVIDEO	WeVideo District Renewal
08/09/2022	222300056	A	515.00	10 E 800 941 239000 000	ASSOC OF WISC SCH AD	MEMBERSHIP RENEWAL-MARK SMULLEN
08/09/2022	102459	R	493.00	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	JULY LEGAL SERVICES ACCT #3101.00098/3101.86522
08/09/2022	222300057	A	2,009.25	27 E 800 386 156600 341	CESA 7	PERSONNEL CHGS -HOFFMAN 6/1-6/30/22
08/09/2022	102460	R	3,446.08	10 E 800 480 222200 031	FOLLETT SCHOOL SOLUT	Follett Library Manager Renewal
08/09/2022	222300058	A	626.95	10 E 800 411 162000 000	MEIKLE, TODD	Refund for Football Helmet Purchase
08/09/2022	102461	R	1,300.00	21 E 800 411 158100 674	THE COMPUTER SUPPLY	KOSS HEADPHONES
08/09/2022	102461	R	132.46	27 E 200 449 158100 341	THE COMPUTER SUPPLY	KOSS HEADPHONES
08/17/2022	102462	R	254.98	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/17/2022	102463	R	24.00	98 L 000 000 811690 000	UNITED WAY	#802986 Employee Donations
08/17/2022	102463	R	24.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
08/18/2022	222300059	A	281.25	10 E 800 324 253000 000	A-1 ELEVATOR SERVICE	ELEVATOR MAINTENANCE--SUNRISE RO#512732
08/18/2022	222300060	A	1,171.75	10 E 800 411 253000 000	BELSON CO	CUSTODIAL SUPPLIES--STB650(A)
08/18/2022	222300061	A	73.50	10 E 140 411 115000 000	BERG, IVY	8/2/2022 Classroom pet food, \$73.50 (tax removed)
08/18/2022	102464	R	176.08	21 E 400 411 162121 000	BSN SPORTS REMIT	HS GIRLS VOLLEYBALL APPAREL
08/18/2022	102465	R	950.19	10 E 800 355 263300 000	CELLCOM WISCONSIN RS	Acct #003-00319495 Monthly Charges
08/18/2022	222300062	A	162.50	10 E 800 386 239000 000	CESA 11	E-RATE SERVICES
08/18/2022	222300063	A	4,125.00	10 E 800 386 431000 000	CESA #9	VIRTUAL SCHOOL ENROLLMENTS JUNE 2022
08/18/2022	102466	R	69,279.73	10 E 800 310 253700 000	CITY OF STURGEON BAY	SCHOOL RESOURCE OFFICER 2022-2023
08/18/2022	222300064	A	35.96	10 E 800 480 221500 000	CORNELL, MOLLY	7/18/2022 3rd Grade Math Expressions Teachers Manual
08/18/2022	222300064	A	58.12	10 E 140 411 113000 000	CORNELL, MOLLY	8/3/2022 3rd Grade Supplies
08/18/2022	102467	R	111.94	10 E 800 411 253000 000	DOOR COUNTY COOPERAT	#784909 JULY 2022 MONTHLY BILLING
08/18/2022	102468	R	355.50	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	Account# 96718- JULY 2022 CHARGES
08/18/2022	102469	R	130.00	10 E 800 310 162000 000	DOOR COUNTY MEDICAL	CPR TRAINING
08/18/2022	102470	R	250.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
08/18/2022	102470	R	320.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	MONTHLY MEMBERSHIPS
08/18/2022	102471	R	68.00	10 E 800 411 162000 000	DEMAND & PRECISION P	Soccer Goal Caster Wheel
08/18/2022	102472	R	270.67	10 E 800 434 222200 031	EBSCO REMIT	Magazines-HS
08/18/2022	102473	R	2,331.95	50 E 800 449 257000 000	EDUCATIONAL BIOMETRI	SOFTWARE LICENSE/COMPLETE SYSTEM READER
08/18/2022	102474	R	8,266.05	49 E 800 310 239000 000	EUA	Project #318509-01 July Billing
08/18/2022	222300065	A	70.00	10 E 800 941 239000 000	GRAHL, GARY	7/13/2022 WSCA membership
08/18/2022	222300065	A	25.76	10 E 100 411 213201 000	GRAHL, GARY	8/4/2022 Counseling Office Wheel Cart Items
08/18/2022	102475	R	499.50	10 E 800 411 253000 000	HALLMAN LINDSAY QUAL	GOAL LINE PAINT
08/18/2022	222300066	A	14.99	10 E 800 411 253000 000	HERLACHE SMALL ENGIN	MAINTENANCE SUPPLIES
08/18/2022	102476	R	2,343.00	10 E 800 411 221200 000	HIGH NOON BOOKS	Phonic Books for Sunrise
08/18/2022	102477	R	10,800.00	10 E 800 480 162000 000	HUDL	HUDL AD PACKAGE
08/18/2022	222300067	A	7,363.00	10 E 800 480 221500 000	ILLUMINATE EDUCATION	EduClimber software License and Achievement Dashboard software license (district-wide data management tool)
08/18/2022	222300068	A	199.00	10 E 400 411 125500 000	J W PEPPER & SON INC	Field show and pep band music
08/18/2022	102478	R	4,237.00	10 E 200 411 122200 000	KEYS TO LITERACY	Keys to Literacy
08/18/2022	222300069	A	229,597.90	41 E 800 324 254300 000	NORTHEASTERN ROOFING	APPLICATION #1 PROJECT SUNRISE ROOF PROJECT #15189
08/18/2022	102479	R	11.48	10 E 800 411 253000 000	O'REILLY AUTO PARTS	Customer #1451981 Maintenance Supplies
08/18/2022	102479	R	12.27	10 E 800 411 253000 000	O'REILLY AUTO PARTS	Customer #1451981 Maintenance Supplies
08/18/2022	102479	R	3.99	10 E 800 411 253000 000	O'REILLY AUTO PARTS	Customer #1451981 Maintenance Supplies
08/18/2022	102480	R	1,134.26	10 E 800 351 239000 000	PENINSULA PULSE	JULY ADVERTISING

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/18/2022	102481	R	3,218.25	10 E 800 449 253000 000	PIKE SYSTEMS INC	CARPET CLEANING MACHINE/CLEANER
08/18/2022	102481	R	127.28	10 E 800 411 253000 000	PIKE SYSTEMS INC	MAINTENANCE SUPPLIES
08/18/2022	102482	R	20,130.00	10 E 800 324 254200 000	PRO TRACK & TENNIS I	DOWN PAYMENT-TRACK
08/18/2022	102482	R	9,240.00	10 E 800 324 254200 000	PRO TRACK & TENNIS I	DOWN PAYMENT-TENNIS COURTS
08/18/2022	222300070	A	36.33	27 E 800 411 223300 341	QUILL LLC	supplies
08/18/2022	222300070	A	25.72	27 E 800 411 223300 341	QUILL LLC	supplies
08/18/2022	102483	R	41.97	10 E 140 411 113000 000	REALLY GOOD STUFF	3rd Grade Supplies
08/18/2022	222300071	A	10,158.00	10 E 800 480 221500 000	RENAISSANCE LEARNING	Renaissance Subscription Renewal. Quote #2834762 Sunrise and T.J. Walker Middle School Total = \$10,158.00
08/18/2022	102485	R	53.50	10 E 120 411 111000 000	SCHOLASTIC INC	SCHOLASTIC NEWS MAGAZINE-E.TAUSCHEK
08/18/2022	102485	R	121.00	10 E 120 411 110400 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	121.00	10 E 120 411 110400 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	117.81	10 E 120 411 110500 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	121.00	10 E 120 411 110400 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	117.81	10 E 120 411 110500 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	117.81	10 E 120 411 110500 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	60.50	27 E 120 411 152001 347	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	117.81	10 E 120 411 110500 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	121.00	10 E 120 411 110400 000	SCHOLASTIC INC	SCHOLASTIC MAGAZINES
08/18/2022	102485	R	65.89	10 E 120 411 111000 000	SCHOLASTIC INC	SCHOLSTIC NEWS MAGAZINE-C. MAAS
08/18/2022	102485	R	26.51	10 E 120 411 111000 000	SCHOLASTIC INC	SCHOLASTIC NEWS MAGAZINE-A. BURRIS
08/18/2022	222300072	A	294.16	10 E 800 355 263300 000	SPECTRUM BUSINESS	Acct #8245 11 120 0173238 Monthly Charges
08/18/2022	222300073	A	498.02	10 E 800 353 263300 000	SUNSHINE HOUSE INC	SO #53264 District Mailing & Postage
08/18/2022	102486	R	1,134.00	10 E 800 480 221500 000	TCI - TEACHERS' CURR	3rd Grade Social Studies Workbooks
08/18/2022	102487	R	20.00	10 E 800 411 253000 000	T R COCHART TIRE CEN	TUBE
08/18/2022	222300074	A	1,823.80	10 E 800 354 258000 000	US BANK EQUIPMENT FI	MONTHLY LEASE CHARGES ACCT#1268355
08/18/2022	102488	R	34.41	10 E 200 411 126000 000	WARDS NATURAL SCIENC	7th Grade Science
08/18/2022	102489	R	125.00	10 E 800 310 162000 000	WAUTOMA SCHOOL DISTR	FOOTBALL SCRIMMAGE FEES
08/18/2022	222300075	A	126.44	10 E 800 480 221500 000	WILKE, AMANDA	8/8/2022 third Grade Math manuals
08/18/2022	222300076	A	90.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	BACKGROUND CHECKS (6)
08/18/2022	222300077	A	600.54	10 E 800 351 239000 000	WISCONSIN DOCUMENT I	Acct #GB3909 - Contract #3239-01
08/18/2022	102490	R	19.20	10 E 800 411 239000 000	WOLTER ENGRAVING SER	MAILBOX NAME PLATES
08/25/2022	102491	R	730.00	50 E 800 324 257220 000	BACKUS ENTERPRISES	HOOD CLEANING
08/25/2022	222300078	A	924.36	10 E 800 411 253000 000	BELSON CO	CUSTODIAL SUPPLIES
08/25/2022	222300078	A	214.56	10 E 800 411 253000 000	BELSON CO	CUSTODIAL SUPPLIES
08/25/2022	102492	R	384.29	21 E 400 411 162210 000	BSN SPORTS REMIT	FB APPAREL
08/25/2022	102493	R	289.41	10 E 800 411 253000 000	CARQUEST AUTO PARTS	MAINTENANCE SUPPLIES CUSTOMER #1561081
08/25/2022	102494	R	531.59	10 E 800 348 254500 000	DOOR COUNTY TREASURE	JULY 2022 FUEL CHARGES
08/25/2022	102495	R	15.00	10 E 800 339 253300 000	GFL ENVIRONMENTAL	WASTE DISPOSAL FEE
08/25/2022	102496	R	989.48	10 E 800 411 162000 000	HEALY AWARDS INC	FOOTBALL HELMET DECALS
08/25/2022	222300079	A	260.26	21 E 400 411 162210 000	HOLTZ, JACOB	8/24/2022 Girdles and belts for MS Football,

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08/25/2022	222300080	A	1,897.50	10 E 800 480 221500 000	ILLUMINATE EDUCATION	wristbands for HS varsity Fast Bridge Subscription 07/01/22-06/30/23
08/25/2022	222300081	A	65.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	Instrument Repair
08/25/2022	222300081	A	1,915.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	Instrument Repairs
08/25/2022	222300081	A	19.98	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	Band Books
08/25/2022	222300081	A	251.76	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	Band Books
08/25/2022	222300082	A	85.00	10 E 800 310 162000 000	KLAUBAUF, ANTHONY	FB official vs Green Bay West
08/25/2022	222300083	A	85.00	10 E 800 310 162000 000	KOSS, KELLY	FB official vs Green Bay West
08/25/2022	102497	R	1,175.00	10 E 800 411 253000 000	MAAS FLORAL & GREENH	ATHLETIC GRASS SEED BAGS
08/25/2022	222300084	A	935.00	10 E 800 480 295000 000	PARCHMENT LLC	Annual Parchment Sender Service K12 (Electronic Transcripts: Current Students)
08/25/2022	102498	R	50.00	10 E 800 310 239000 000	PEOT, SIGRID	MEMORIAL GIFT
08/25/2022	222300085	A	208.77	21 E 400 411 162121 000	PROPSOM, REBEKAH	Volleyball team bonding lunch
08/25/2022	222300086	A	13.91	21 E 800 411 170001 000	QUILL LLC	supplies
08/25/2022	222300087	A	123.00	10 E 800 310 162000 000	RODELL, RICHARD	FB official vs Green Bay West White Hat 123
08/25/2022	222300088	A	13,401.77	10 E 800 336 253300 000	STURGEON BAY UTILITI	JULY 2022 UTILITY BILLS
08/25/2022	222300088	A	1,907.51	10 E 800 337 253300 000	STURGEON BAY UTILITI	JULY 2022 UTILITY BILLS
08/25/2022	222300088	A	391.55	10 E 800 338 253300 000	STURGEON BAY UTILITI	JULY 2022 UTILITY BILLS
08/25/2022	222300088	A	78.46	10 E 800 339 253300 000	STURGEON BAY UTILITI	JULY 2022 UTILITY BILLS
08/25/2022	222300089	A	85.00	10 E 800 310 162000 000	SCHWARZ, RICHARD	FB official vs Green Bay West
08/25/2022	102499	R	238.31	10 E 400 449 136360 000	SHARS TOOL COMPANY	Classroom Supplies
08/25/2022	222300090	A	127.01	10 E 800 331 253300 000	SYMMETRY ENERGY SOLU	Customer ID 34642 District Gas Billing
08/25/2022	102500	R	435.00	10 E 800 480 221500 000	TOOLS 4 READING LLC	Kid Lips Articulation Picture Cards/Instructional Guide
08/25/2022	102501	R	56.44	10 E 800 353 263300 000	UNITED PARCEL SERVIC	Shipper #586902 Monthly Parcel Service
08/25/2022	102502	R	65.51	10 E 200 411 126000 000	WARDS NATURAL SCIENC	7th Grade Science
08/25/2022	222300091	A	85.00	10 E 800 310 162000 000	WERY, MICHAEL	FB official vs Green Bay West
08/25/2022	102503	R	3,270.00	10 E 800 480 221500 000	ZANER-BLOSER, INC	4-5 Grade Spelling Connections
08/25/2022	222300092	A	73,262.50	39 E 800 685 281000 000	ZIONS BANCORPORATION	Acct #8202052/8202053 School Building & Improvement Bonds
08/25/2022	222300092	A	71,825.00	39 E 800 685 281000 000	ZIONS BANCORPORATION	Acct #8202052/8202053 School Building & Improvement Bonds
08/29/2022	102504	R	225.26	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
08/29/2022	102505	R	3,554.25	98 L 000 000 811634 000	MADISON NATIONAL LIF	Life Insurance Coverage - September
08/29/2022	102506	R	2,353.17	98 L 000 000 811635 000	MADISON NATIONAL LIF	LTD Insurance - September 2022
08/29/2022	102506	R	1,039.26	98 L 000 000 811639 000	MADISON NATIONAL LIF	STD Insurance - September 2022
08/29/2022	102507	R	274.00	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay - Septemberr 2022
08/29/2022	102508	R	1,182.16	98 L 000 000 811647 000	SUPERIOR VISION INSU	Vision Insurance - September 2022
08/29/2022	102509	R	24.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
08/03/2022	202200041	W	504.68	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$374.59
08/03/2022	202200039	W	110.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
08/03/2022	202200039	W	217.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA

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08/03/2022	202200039	W	125.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
08/03/2022	202200040	W	145.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
08/03/2022	202200040	W	25.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
08/08/2022	202200107	W	319.59	10 E 800 324 253000 000	AIRGAS SAFETY INC	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-32.07	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-27.74	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-32.07	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-31.02	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-28.49	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-28.88	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-32.01	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	-32.39	10 E 800 990 239000 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200099	W	158.00	10 E 800 480 221500 000	AMAZON.COM	Credit Card Payment AP Invoice.
08/08/2022	202200098	W	-77.40	27 E 800 411 158100 341	ASSOC OF WISC SCH AD	Credit Card Payment AP Invoice.
08/08/2022	202200098	W	-39.00	27 E 800 411 158100 341	ASSOC OF WISC SCH AD	Credit Card Payment AP Invoice.
08/08/2022	202200101	W	80.00	10 E 120 310 221300 000	CESA 7	Credit Card Payment AP Invoice.
08/08/2022	202200101	W	180.00	10 E 120 310 221300 000	CESA 7	Credit Card Payment AP Invoice.
08/08/2022	202200101	W	80.00	10 E 140 310 221300 000	CESA 7	Credit Card Payment AP Invoice.
08/08/2022	202200100	W	-13.33	10 E 800 480 295000 000	COMPUTER DISCOUNT WA	Credit Card Payment AP Invoice.
08/08/2022	202200092	W	353.34	10 E 800 999 239000 000	DUNHAM'S SPORTS	Credit Card Payment AP Invoice.
08/08/2022	202200108	W	1,672.89	10 E 800 339 253300 000	GFL ENVIRONMENTAL	Credit Card Payment AP Invoice.
08/08/2022	202200111	W	45.67	10 E 140 310 221300 000	GLAS COFFEEHOUSE	Credit Card Payment AP Invoice.
08/08/2022	202200109	W	489.52	10 E 800 351 239000 000	INDEED, INC.	Credit Card Payment AP Invoice.
08/08/2022	202200103	W	39.88	21 E 100 411 164900 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
08/08/2022	202200103	W	30.35	21 E 100 411 164900 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
08/08/2022	202200103	W	89.47	10 E 800 411 295000 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
08/08/2022	202200103	W	38.86	10 E 140 411 241000 000	JIMMY JOHN'S	Credit Card Payment AP Invoice.
08/08/2022	202200110	W	755.98	10 E 800 342 221300 000	KALAHARI RESORT	Credit Card Payment AP Invoice.
08/08/2022	202200097	W	77.20	27 E 800 411 158100 341	MAAS FLORAL & GREENH	Credit Card Payment AP

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08/08/2022	202200093	W	9.95	10 E 800 355 263300 000	METROFAX	Invoice. Credit Card Payment AP
08/08/2022	202200102	W	720.06	21 E 100 411 164900 000	SCHOLASTIC STORE ONL	Invoice. Credit Card Payment AP
08/08/2022	202200095	W	149.00	10 E 200 411 241000 000	SMORE	Invoice. Credit Card Payment AP
08/08/2022	202200095	W	149.00	10 E 400 411 241000 000	SMORE	Invoice. Credit Card Payment AP
08/08/2022	202200105	W	7.10	10 E 120 411 213000 000	TARGET	Invoice. Credit Card Payment AP
08/08/2022	202200105	W	94.32	10 E 120 411 112000 000	TARGET	Invoice. Credit Card Payment AP
08/08/2022	202200106	W	129.00	10 E 120 411 213000 000	TARGET.COM	Counselor Supplies
08/08/2022	202200112	W	342.00	10 E 800 480 221500 000	TCI - TEACHERS' CURR	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	73.54	21 E 200 411 164909 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	687.20	21 E 200 411 164909 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	687.20	21 E 200 411 164909 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	45.24	21 E 200 411 164909 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	670.20	21 E 200 411 164909 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	522.82	10 E 800 411 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	-54.28	10 E 800 411 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	-3.76	10 E 800 411 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	171.45	10 E 800 411 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	1,693.11	10 E 800 449 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	79.99	10 E 800 411 253000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	13.49	10 E 120 449 241000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	129.00	10 E 800 480 221500 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	129.00	10 E 800 480 221500 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	129.00	10 E 800 480 221500 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	412.35	27 E 120 411 158100 341	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200094	W	174.08	10 E 800 351 239000 000	US BANK	Invoice. Credit Card Payment AP
08/08/2022	202200104	W	5,490.50	10 E 800 355 263300 000	US CELLULAR	Invoice. Credit Card Payment AP
08/08/2022	202200096	W	305.00	10 E 400 310 221300 000	WISCONSIN SCHOOL COU	Invoice. Credit Card Payment AP
08/08/2022	202200096	W	305.00	10 E 120 310 221300 000	WISCONSIN SCHOOL COU	Invoice. Credit Card Payment AP

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/08/2022	202200096	W	70.00	10 E 140 310 221300 000	WISCONSIN SCHOOL COU	Credit Card Payment AP Invoice.
08/08/2022	202200096	W	305.00	10 E 140 310 221300 000	WISCONSIN SCHOOL COU	Credit Card Payment AP Invoice.
08/08/2022	202200096	W	305.00	27 E 800 310 223300 341	WISCONSIN SCHOOL COU	Credit Card Payment AP Invoice.
08/08/2022	202200096	W	70.00	27 E 800 941 223300 341	WISCONSIN SCHOOL COU	Credit Card Payment AP Invoice.
08/08/2022	202200096	W	305.00	10 E 200 310 221300 000	WISCONSIN SCHOOL COU	Credit Card Payment AP Invoice.
08/17/2022	202200044	W	504.68	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$374.59
08/17/2022	202200042	W	110.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
08/17/2022	202200042	W	217.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
08/17/2022	202200042	W	125.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
08/17/2022	202200043	W	145.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
08/17/2022	202200043	W	25.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
08/17/2022	202200045	W	179.84	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00007 District Gas
08/22/2022	202200053	W	26.37	10 E 400 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	21.80	10 E 400 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	21.80	10 E 400 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	59.78	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	613.79	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	101.02	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	485.94	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	79.98	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	599.88	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	512.82	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	25.69	10 E 200 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	152.46	10 E 200 411 241000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	484.00	10 E 800 449 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	18.87	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	155.30	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	42.00	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	17.04	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	302.66	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	437.77	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	39.98	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	13.98	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	14.62	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	15.40	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	20.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	37.60	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	28.12	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	16.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	44.64	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	14.05	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	12.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	28.00	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	9.49	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	129.99	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	28.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	29.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/22/2022	202200053	W	19.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	8.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	27.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	10.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	66.73	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	15.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	49.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	135.98	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	26.24	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	24.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	173.99	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	23.66	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	16.93	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	8.24	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	13.09	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	199.99	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	14.59	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	18.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	135.90	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	6.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	14.24	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	66.73	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	11.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	183.89	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	46.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	23.54	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	17.99	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	189.00	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	466.69	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	365.98	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	29.49	27 E 800 411 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	-466.69	27 E 800 449 158100 341	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	17.96	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	73.98	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	199.99	10 E 800 449 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	9.95	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	17.00	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	16.99	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200053	W	37.93	10 E 800 411 253000 000	AMAZON.COM	Amazon Payment AP Invoice.
08/22/2022	202200054	W	17.98	10 E 120 310 221300 000	AMAZON.COM	Classroom supplies
08/22/2022	202200055	W	14.24	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200056	W	25.99	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200057	W	41.70	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200058	W	11.69	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200059	W	17.90	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200060	W	9.45	10 E 120 411 110400 000	AMAZON.COM	4K General Supplies
08/22/2022	202200061	W	24.95	10 E 120 411 241000 000	AMAZON.COM	five Help for Billy Books and one activity guide
08/22/2022	202200062	W	99.75	10 E 120 411 241000 000	AMAZON.COM	five Help for Billy Books and one activity guide
08/22/2022	202200063	W	23.75	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200064	W	9.76	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200065	W	51.98	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200066	W	25.73	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200067	W	19.98	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200068	W	13.97	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
08/22/2022	202200069	W	22.99	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200070	W	16.16	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200071	W	43.77	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200072	W	41.58	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200073	W	7.50	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200074	W	12.99	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200075	W	11.99	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200076	W	23.75	10 E 120 411 112000 000	AMAZON.COM	Classroom Materials
08/22/2022	202200077	W	7.98	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/22/2022	202200078	W	28.99	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/22/2022	202200079	W	10.99	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/22/2022	202200080	W	28.79	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/22/2022	202200081	W	9.25	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/22/2022	202200082	W	17.64	10 E 120 411 110500 000	AMAZON.COM	Kindergarten General Supplies
08/31/2022	202200047	W	0.66	10 E 800 355 263300 000	CENTURYLINK	MONTHLY CHARGES
08/24/2022	202200046	W	201.62	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	Acct #0401972111-00005 JULY Gas for Bus Garage
09/01/2022	202200050	W	16,434.96	98 L 000 000 811901 000	DEAN HEALTH INC	Health Insurance Coverage - September 2022
09/01/2022	202200050	W	115,806.61	98 L 000 000 811630 000	DEAN HEALTH INC	Health Insurance Coverage - September 2022
09/01/2022	202200050	W	23,639.27	10 E 800 290 292000 000	DEAN HEALTH INC	Health Insurance Coverage - September 2022
08/27/2022	202200051	W	13,525.38	98 L 000 000 811632 000	DELTA DENTAL	Dental Insurance Coverage - September 2022
08/27/2022	202200051	W	2,219.22	98 L 000 000 811902 000	DELTA DENTAL	Dental Insurance Coverage - September 2022
08/27/2022	202200051	W	273.45	10 E 800 290 292000 000	DELTA DENTAL	Dental Insurance Coverage - September 2022
09/01/2022	202200052	W	1,373.59	98 L 000 000 811646 000	STANDARD INSURANCE C	Policy # 00 758708 0001
09/01/2022	202200052	W	1,514.60	98 L 000 000 811648 000	STANDARD INSURANCE C	Policy # 00 758708 0001
09/01/2022	202200052	W	465.26	98 L 000 000 811649 000	STANDARD INSURANCE C	Policy # 00 758708 0001
08/31/2022	202200049	W	504.68	98 L 000 000 811675 000	WEA MEMBER BENEFITS	TSA Benefit: Tjernagel \$374.59
08/31/2022	202200048	W	145.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
08/31/2022	202200048	W	25.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
08/31/2022	202200113	W	3,427.93	50 E 800 415 257220 549	GORDON FOOD SERVICE	August 2022 Food Bills
08/31/2022	202200084	W	39,437.08	98 L 000 000 811612 000	INTERNAL REVENUE SER	FEDERAL TAXES
08/31/2022	202200088	W	6,033.23	98 L 000 000 811613 000	WISCONSIN DEPARTMENT	STATE TAXES
08/31/2022	202200083	W	9,619.04	98 L 000 000 811621 000	WISCONSIN RETIREMENT	STATE RETIREMENT
08/31/2022	202200083	W	6,649.92	98 L 000 000 811622 000	WISCONSIN RETIREMENT	STATE RETIREMENT

928,583.21 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	0.00	293,524.90	293,524.90
21	SPECIAL REVENUE - GIFTS	0.00	0.00	5,423.99	5,423.99
27	SPECIAL EDUCATION	0.00	0.00	14,976.47	14,976.47
39	DEBT SERVICE FUND	0.00	0.00	145,087.50	145,087.50
41	BUILDING FUND	0.00	0.00	229,597.90	229,597.90
49	CAPITAL PROJECTS FUND	0.00	0.00	8,266.05	8,266.05
50	FOOD SERVICE FUND	0.00	0.00	6,489.88	6,489.88
98	PAYROLL CLEARING FUND	225,216.52	0.00	0.00	225,216.52
***	Fund Summary Totals ***	225,216.52	0.00	703,366.69	928,583.21

***** End of report *****



Ann Demeuse <ademeuse@sbsdmail.net>

Fwd: Resignation

1 message

Kathryn DeVillers <kdevillers@sbsdmail.net>
To: Ann Demeuse <ademeuse@sbsdmail.net>

Fri, Sep 9, 2022 at 8:15 AM

Here you go, Ann.

Katy

----- Forwarded message -----

From: **Stephanie Volz** <svolz@sbsdmail.net>
Date: Thu, Aug 25, 2022 at 12:37 PM
Subject: Resignation
To: Kathryn DeVillers <kdevillers@sbsdmail.net>

Good Afternoon Katy,

I hope you have had a relaxing and enjoyable summer!

I am emailing you to let you know that I am regretfully unable to return to Sawyer this coming school year. I understand the pressure this puts you under seeing how close we are to the start of the school year, and for that I sincerely apologize. This has been an incredibly difficult decision for me. I have loved my job for the past six years. I have put so much of myself into each school year, each classroom I worked in, and each student that I had the privilege to build a relationship with. However, I feel for both professional and personal reasons it is time for me to move on. I know you and I had a couple discussions about moving classrooms last year. I expressed my concerns about the switch but ultimately you had to do what was best for the whole group and I completely understand that decision. I have spent the summer trying to get on board with that decision and come in to this school year with a positive attitude. I have found myself really struggling to bring myself to a place where I can do that. I know I probably could get through the school year and do my job appropriately. But I also know that the children deserve more than someone that is "just doing their job." I can not do what is required of me with the love and passion I possess when I do not feel valued or respected in the room I am in. I also struggle with the idea to reconstruct the Kindergarten teams that have already proven to be strong and successful in order to appease one person.

Additionally I seek a path where career advancement is possible. In the associate position there is not much room for that. I was part of the 4k inclusion room at Sunset, I assisted behavior management, became a special ed associate, and then regular ed. I have loved each roll that I have been in, some more than others, but at the end of six years I am still in the same position I started in. I am currently looking into furthering my education so that I can achieve professional growth.

Again, I sincerely apologize for any additional stress that I will cause both you and the staff at Sawyer due to this late notice. It was not my intention. I have appreciated getting to know you as an administrator and on a personal level. I feel like you have done a wonderful job in the year you have been with us and as an associate everything you have done for us to support us in our role. I will truly miss working at Sawyer and I thank you for the opportunities I have been given with our district. I will return my key and fob to Erin next week. If there is anything else you need from me please let me know.

Sincerely,
Stephanie Volz

--

Katy DeVillers
Sturgeon Bay School District
Principal, Sawyer Elementary School
60 Willow Drive
Sturgeon Bay, Wisconsin 54235
kdevillers@sbsdmail.net
920-746-2815 (office)

920-743-5493 (fax)



Ann Demeuse <ademeuse@sbsdmail.net>

Fwd: Official Retirement Notice

1 message

Daniel Tjernagel <dtjernagel@sbsdmail.net>
To: Ann Demeuse <ademeuse@sbsdmail.net>

Mon, Sep 12, 2022 at 8:43 AM

Morning, Ann. Please add Jeanne's retirement notice to the consent agenda for next week's meeting. Thanks!

----- Forwarded message -----

From: **Daniel Tjernagel** <dtjernagel@sbsdmail.net>
Date: Mon, Sep 12, 2022 at 8:42 AM
Subject: Re: Official Retirement Notice
To: Jeanne Schopf <jschopf@sbsdmail.net>
Cc: Jacob Holtz <jholtz@sbsdmail.net>, Kim Gordon <kgordon@sbsdmail.net>, Mark Smullen <msmullen@sbsdmail.net>

Good morning, Jeanne.

On behalf of the Board I have received your retirement notice prior to the October 15 deadline and thank you for your many years of service to our kids and school community. We'll plan to have the formal Board acceptance of your retirement notice occur in the September 21 meeting, but even an October acceptance would technically work since your notification has been received well before the deadline.

I wish you a great remainder of the first semester. Have a good week--in spite of the gloomy weather and Packer loss.

On Mon, Sep 12, 2022 at 8:01 AM Jeanne Schopf <jschopf@sbsdmail.net> wrote:

According to the Staff Handbook., it states:

Teachers who plan to take early retirement shall notify the District in writing on or before October 15 for a second semester retirement or on or before March 15 for a first semester retirement.

As per the staff handbook, I am writing to inform you of my intentions to take early retirement at the end of the second semester. My last day as a Sturgeon Bay School District staff member will be January 13, 2023.

Thank You,

Jeanne Schopf

Mrs. Jeanne Schopf, M.Ed, NBCT
CERI Structured Literacy Dyslexia Interventionist
Reading Interventionist/Literacy Coach Sturgeon Bay Schools
920-746-5924

"Knowledge is the seed of curiosity." Anita Archer



--
Dan Tjernagel, Superintendent
School District of Sturgeon Bay

1230 Michigan Street
Sturgeon Bay, WI 54235
office 920-746-2801

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Dan Tjernagel, Superintendent
School District of Sturgeon Bay
1230 Michigan Street
Sturgeon Bay, WI 54235
office 920-746-2801

Todd Meikle

Aug 30,
2022, 6:45Re
AM pl
y

to Erin, Keith, me

Hi ,

Jane stepped down as assistant boys swim coach.

Erin,
if you have anyone interested in helping you with the team, please let me know.

Keith and Ann,

Please add Jane's resignation to the upcoming board agenda.

Have a great day,
Todd

----- Forwarded message -----

From: **Jane Haase** <haasejane30@gmail.com>

Date: Mon, Aug 29, 2022 at 9:47 PM

Subject: Re: Boys Swim Coach

To: Todd Meikle <tmeikle@sbsdmail.net>

Hi Todd,

I am sure you are starting to get back into the swing of things with the school year. I just wanted to write to you and let you know that I am resigning as the Assistant Coach of the Boys swim team. I cannot dedicate the time needed for it this year and I wanted to give you advance notice so you could look for someone else. Coaching swimming is something I truly love. I will miss the boys, the team and the excitement. Thank you for allowing me to coach last year. Best of luck.

Sincerely,
Jane Haase

MEMO

To: Board of Education
From: Keith Nerby
Date: September 9, 2022
Re: September 2022 Principal's Report

Teaching and Learning

Week 1 reflections: We have started the year strong with teachers and support staff working nonstop in the past three weeks to ensure the building and classrooms were ready for students on September 1. We have instituted a few changes with our lunch by closing some hallway doors and limiting students to only part of the school during this time and we have seen great success so far. We have also shared with families our updated cell phone expectations in school which is that cell phones are not allowed in classrooms for any reason and phones will be taken and picked up by parent or guardian after the third offense. I have heard many positive comments from both students and parents about this renewed focus.

Student count: As of this writing, our class counts are as follows: Grade 9 = 83, Grade 10 = 102, Grade 11 = 120, Grade 12 = 88, Total = 393. This results in a small decrease in numbers for the 2022-23 school year.

New staff members: During the week of September 12, I will hold one-on-one meetings with each of the new teachers. Rather than meeting as a combined group, the one-on-one setting allows me to have individualized conversations as a way to provide unique support to these individuals. Reports after Week 1 are positive, and all four tell me they are adjusting well and enjoying their time in Sturgeon Bay so far.

Educator Effectiveness work for 2022-23: During the August in-service day, I met with each high school department teams and we went over the EE process for this year. This looks to be the last year of the current model we are using as the Wisconsin DPI has indicated they will be changing the evaluation practice expectations for the 2023-2024 school year. They have not announced what the new model will look like yet, however.

Community Engagement

Parent Newsletters: I continue to send out monthly newsletters to our high school families. These newsletters are interactive and allow for updated information to be shared. I have had very positive feedback on the newsletter and they way the information is shared. These newsletters will continue to come out at least once per month for all families.

Parent Nights: In addition to the newsletters, Mr. Smullen and I are working on creating parent informational meetings throughout the year. For these sessions, we will invite our families into the

school on specific evenings to share information or bring in speakers to share information that is pertinent and helpful to our families. Some suggested topics could include: Students and social media, FASFA support and help, Technology tips and trainings, Community resources for support, etc.

Blood drive: The HOSA Chapter is sponsoring a blood drive on October 5. All protocols will be intact, which results in donors having no access to students. However, we believe it is important to provide this service to the community and therefore plan to continue hosting drives throughout the year.

Upcoming Meetings/Workshops

Following is a list of activities in which I will participate during the next month:

- **Packerland Principals** – Ongoing meetings. This group meets to discuss the status of athletics.

Upcoming Events

Here is a list of upcoming events:

Picture Day	Tuesday, September 13
Quarter 1 Family-Teacher Conferences	Thursday, October 6, 4:00-7:30 pm
Homecoming	Friday, October 14
Homecoming Dance	Saturday, October 15, 8:00 – 11:00 pm
Teacher In-Service / No Classes	Friday, October 14
Quarter 1 Exams	Thursday, November 3, and Friday, November 4
<p><i>November 3: Classes for Blocks 1, 2, 3, and 4 in a.m. Exams for Blocks 3 and 4 in p.m.</i></p> <p><i>November 4: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will run only at the end of the day on November 4. Please note that this early release is only for high school students.</i></p>	

MEMO

To: Board of Education

From: Lindsay Ferry

Date: September 1, 2022

Re: September 2022 Director of Special Education and Pupil Services Report

Teaching and Learning:

Special Education:

The Special Education team has been busy over the course of August transitioning students into our district. When we enroll new students identified with disabilities, we are responsible for adopting the paperwork, scheduling IEP review/revise meetings to adjust services or adapt to what our district can offer, and communicate with staff regarding new students and needs. So far this year, we have accepted 11 new students to our district who are identified as having a disability. We are excited to welcome new students and families and eager to hear that families are entering our district because of the positive reputation our team has.

Our new teachers attended Inservice and were welcomed by our veteran staff. This experience has allowed them to feel more connected to their peers prior to the first day of school which is so important to the work that we do.

We welcomed all of our staff back on August 31 by meeting for our annual Inservice Special Education session at Crossroads. The team was energized and enthusiastic about what the 2022/23 school year will bring.

Hiring Update: As of 8/31/22, the Special Education office team has interviewed 34 candidates for open teaching associate positions. Of those 34 candidates, the team selected 13 new team members.

Pupil Services Team:

At the start of each year, our Pupil Service team members wear many hats. Each counselor is responsible for mandatory training per the Department of Public Education in Wisconsin. The Counselors present during all staff in service sessions so that each staff member understands the responsibility of being a mandatory reporter.

The Counselors are busy scheduling, preparing guidance lessons, and meeting with individual families in preparation for another amazing school year. They are all excited to see students back in the building and eager to begin their work.

Meetings/Workshops:

Recent and Upcoming meetings include the following:

- August 31: Special Education Inservice Session
- September 6: Special Education Office Team Meeting
- September 7: Educlimber Work Session
- September 14: WCASS Collaborative Session
- September 20: DoCo Meeting
- September 26-27: Impactful Coaching AWSA

	Aug (8/30/22)
Total Students	198
Student Primary Disability Areas	
LD	44
ID	10
SDD	32
AUT	28
EBD	21
S/L	34
HI	2
VI	1
D/B	0
OHI	27
Related Services	
S/L	48
OT	43
PT	11
Private School Students	11
Evaluations initiated	
Initial Evaluations (incl pvt school)	2
B-3 Initials	0
Private School Re-Evaluations (incl re-eval to dismiss)	0
Re-Evaluations (incl re-eval to dismiss)	0
No-Re-evaluation needed (No 3 Yr)	0
Initial Mtgs held	0
Re-Eval Mtgs held	0
New Placements offered	0
Transfer in students (includes students coming back from homeschool)	14
Exits (includes grads, dismissals & students going to homeschool)	11
Dismissal of Services	0
Revocation of Services	0
Moved during Eval	0
504/Health Plans	
Current 504 Plans	31

TJ Walker Board Report
September 9, 2022

In-Service Updates:

- Literacy Team (Mrs. Erickson, Mrs. Hrubecky, Mrs. Jandrin, Mrs. Judas, Mrs. Schopf, Mrs. VanLieshout) led staff in-service on Keys to Content Writing.
- Teachers are to create 2-5 quick writes each week and add these to their Unit 1 Lesson Planning Template and share out September 14 PLC.
- Stephen Jacoboson led team building exercises and two technology sessions.
- Mrs. Kiedrowski led the staff on her 3 ASCA Model goals.
- Principal Smullen led staff on activity to update building expectations, 1st days of School classroom expectations, and school goals.

Teaching and Learning

- School Improvement Plan - Academic, Attendance, Behavior(student), Parent Connection, and Staff Retention goals were shared.
- Schedule was reduced from 10 periods to 8. Includes a schoolwide 30 minute ClipperTime and abc to back prep periods for core/special education staff.
- All teachers are assigned to a grade level team and we meet weekly (9/8/22).
- Chromebook deployment went well. A few devices had repair issues.

Parent Communication

- [September 9 Newsletter](#)
- [Clipper Apparel](#)
- [August 31 Newsletter](#)
- [August 24 Newsletter](#)

Additional Updates:

- Doors open at 7:45 AM and breakfast is available in the MS Commons. Students can take a paper bag breakfast with them to eat during snack time.
- Fri. Sept. 9 Fastbridge/Language Live testing has issues but these were resolved.
- September 9 fall athletics: 79 students involved: Cross Country (9) Football (25), Soccer(21), and Volleyball (24).
- September 12-23 fall STAR Math and Reading Testing.
- September 16 the MS/HS Band travel to Door County Auditorium to hear the Canadian Brass live.

To: Board of Education
From: Katie Smullen, Principal, Sunrise Elementary School
Date: September 12th, 2022
Re: September Report to the Board



School is off to a great start! It feels wonderful to bring back traditions, like welcoming the third graders in through a tunnel of students and staff in the hallway. I am very grateful for Sunrise's Building Leadership Team and other staff who met with me over the summer to set our goals, tweak schedules, and interview candidates so we could hit the ground running.

Teaching and Learning

Enrollment

We currently have a total of 201 students enrolled at Sunrise.

- 3rd Grade - 69 total
- 4th Grade - 68 total
- 5th Grade - 64 total

New Staff at Sunrise

- Jane Lewis - Math Coach and Interventionist
- Sheila Wienke - 5th Grade Teacher
- Dana Stephenson - ID/Autism Teacher
- Jenny Rabas - 4th Grade Teacher (transferred from TJ Walker)
- Kori Powell - Library Associate (transferred from TJ Walker)
- Hannah Gallagher - Teaching Associate in the ID/Autism Room
- Joe Schriener-Schmitt - .5 Teaching Associate in the ID/Autism Room (.5 at TJ Walker in p.m.)
- Chrissy Rocque - Special Education Teaching Associate in 5th grade/1:1 in 3rd Grade (upon student returning)
- Stacey Vogel - 1:1 Special Education Teaching Associate in 3rd Grade (transferred from Sawyer)
- Kristin Wautier - Special Education Associate in 4th Grade
- Hannah Mae Mirek - 1:1 Special Education Teaching Associate in 3rd Grade (submitting paperwork for board approval)

Data Meetings

- Our Math and Reading Coaches began meeting with grade level teams last week to review their students' STAR data from last year and begin to compare to their Fall STAR scores (which most teachers administered at the end of last week). This will help us determine who needs more academic support, intervention or enrichment.
- Teachers were trained at Wednesday's Professional Development meeting how to administer the Acadience Reading Assessment. This will measure students reading fluency. We will also use the Acadience Math Assessment to determine students' math fluency this year. These data points will help us offer more targeted intervention for students who are performing below grade level.

Community Engagement

A New Sugar Maple!

- You may notice one more beautiful sugar maple in our row behind the school. Chris Larsen, a retired horticulturist, wrote a Thrivant grant to buy and plant this tree.

Class Lists, Free Books and Freezie Pops

- On August 15th, we welcomed students and their families to see their class lists, and meet their teacher (for those who were available). We had an abundance of books to give away as well so we opened the doors from 1-3 p.m. for students to pick up books and enjoy a freezie pop. Over 50 students and their families attended, many of whom were 3rd grade students. It was a great opportunity to get books in the hands of kids and help many feel excited to start school!

District Wide Open House

- Most classrooms reported all but 1-2 families attended. It was a very positive experience and we were happy to unload more of our books (and freezie pops!). We also welcomed the following community groups, who were happy to engage with many families: the YMCA, Girl Scouts, STRIDE and Door County AOD Coalition (United Way).

Welcoming Back Outside Agencies

- **Big Brothers Big Sisters** is back; the 5th grader who met with his Big over lunch last Friday had an ear to ear smile all afternoon.
- **STRIDE Counseling** started again late last week with more referrals coming in.
- **Therapy Dog Program** - We are creating a space (and mailbox) within the library for students to read with our furry friends and send letters to them when they are unavailable. Therapy dog Ellie welcomed students on the first day!

Finance, Facilities and Operations

Thank you to the Summer Crews

- We appreciate all of the beautiful cleaning that was done and the help with the rearranging of some of our spaces (new nurse's office, new ID/Autism classroom, moving our workroom to a central location and Art, Music and STEAM switching places to allow more Art storage space).

Library Updates

- We have been meeting with the architects and are excited for the facelift of that space.

Upcoming Events

- 9.13 - **Combined Elementary PTO meeting**
- 9.15 - **Sunrise Orientation** - An opportunity for families to come learn about their children's day - understand their schedule, homework expectations, review the class syllabus, etc. We are offering a pizza dinner for all who attend.

- 9.26 (3rd), 9.27 (4th), 9.28 (5th) - **Crossroads Field Trips** - Each afternoon students will explore Archeological Dig sites (in addition to other activities), while classroom teachers hang back to meet with academic coaches to determine intervention groups in reading and math

Board of Education Report
September, 2022
Katy DeVillers
Sawyer Principal



Teaching and Learning

- PK-5th grade instructional staff members participated in professional learning sessions focusing on phonics instruction. All of them are already implementing the new curriculum they learned to support students in their literacy growth. In October, the teachers will continue with Top Ten Tools training in the area of vocabulary instruction.
- Sawyer staff worked collaboratively to create an [intervention schedule](#) as part of our Multi-Level System of Support (MLSS) that will meet the needs of our students.

Community Engagement

- The following community organizations had a representative at our Open House or shared information with our families. We were happy to support others whose goal is to support our students and their families: Cub Scouts, Girl Scouts, STRIDE, and the YMCA.
- I sent the first [Weekly Family Updates](#) this year and will continue to send one out each Friday throughout the school year.
- We have seen a significant increase in volunteers interested in working in our school! We are in the process of creating a schedule and expect to welcome all volunteers by the end of September.
- We will be starting the Therapy Dog program at Sawyer.

Finance/ Facilities and Operations

- All staff members have worked very hard to support an effective out-of-classroom breakfast and combined classes at recess or lunch at Sawyer. This is a change from our schedule last year so that we could capture more instructional time for our students.
- Thanks to John Sullivan and his crew, we have created three new spaces in our Library. The spaces will be used to work with individual or small groups of students engaged in intervention, assessment, and when reading with one of our community volunteers.



Board of Education Report

September 21, 2022

Jennifer Weber

Director of Teaching, Learning and Technology

Teaching and Learning

- New Teacher Inservice week was held August 23-25 and was the first in a series of programming efforts aimed at welcoming and supporting the newest members of the Sturgeon Bay School District community. Topics included business office information, technology support and training, familiarization with district curriculum documentation, and safety procedures. Building mentors, coaches, and administrators worked to make connections with new teaching staff from across the district and helped to create a sense of partnership and support. Follow up events for this group will begin in October with the first Clipper Academy meeting. The goals of the Clipper Academy are to continue to support our new teachers, help to create a cohort of staff members with ongoing opportunities to connect, and to provide group members with the “just in time” help they need throughout their first year at SBSD.
- We had a successful 2022-2023 inservice week. K-3 teachers attended 95% Group Phonics training; they worked with their grade-level teams and a 95% Group trainer to become familiar with the new curriculum and begin to plan for instruction for the start of the school year. Staff at TJ Walker Middle School began their journey in the literacy initiative with the kick-off of their professional development and work with Keys to Literacy. This is a program similar to the Top Ten Tools and staff will be working together through modules throughout the course of the school year while implementing best practices in writing in their classrooms. Sturgeon Bay High School staff participated in the first of a series dedicated to disciplinary literacy. Over the course of the school year, each department will collaborate while studying a professional text aimed at what literacy looks like for their specific content area. A huge thank you goes out to our academic coaches, interventionists, and teacher leaders who have done an excellent job learning, planning, and presenting new content in each of the buildings!

- Ongoing efforts to support district-wide systematization are being positively impacted with the creation of two important communication tools that serve at the foundation of our multi-level system of supports. The first is the District Assessment Plan which clearly outlines screening windows, assessment types, and planned data meetings. The second is a district-wide meeting calendar which was designed as a tool to help create a picture of the important work going on across the district rather than building-specific goals and schedules. Both help administrators and coaches efficiently plan and communicate a unified professional learning community cycle and allow staff to plan and prepare.

Technology Department

- Ahead of where we were last year at this time, all Chromebooks were fully deployed during the first week of school. Our small but efficient technology team did an amazing job reaching that milestone so that students and teachers can hit the ground running for the start of the 2022-2023 school year!
- With help from maintenance staff and Miron, classroom flat panels were installed at the middle and high schools during the last part of August. To follow that up, Tech. Integration Specialist, Jen Hanson, and building tech. mentors offered both ClearTouch and SMART panel training sessions throughout the district before students arrived while Nelson and Spencer worked tirelessly to handle all of the last minute surprises with hardware and software. It is truly a team effort and this team does it best!
- [Casey Manders](#) and Jen Hanson have worked together and are integral in the launch, testing, and integration of all programs, new and old, being used across the district. Prior to the official start of the school year the two of them worked behind the scenes to research, test, connect, and deploy all of the software tools staff and students depend on throughout the year. Two of the newest, exciting additions to the SBSD line-up include Senso (student device management and filter software) and Snowflake (interactive learning activities).



School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

Phone: 920.746.2800 • Fax: 920.746.3888 • www.sturbay.k12.wi.us

Dan Tjernagel
Superintendent

dtjernagel@sturbay.k12.wi.us

September 21, 2022, Board of Education Meeting Superintendent Report

Prepared by Dan Tjernagel, Superintendent of Schools

Prepared for the meeting packet on September 12, 2022; Additional updates may be added later in section four

1. Teaching & Learning

- a. **Districtwide Open House** – On Tuesday, August 30, all four schools held a districtwide Open House event from 4:00 – 6:30 P.M. Overall, participation was very strong. I talked to some elementary teachers who had anywhere from two-thirds of their students in attendance to several who had all but one student present and heard that some classrooms even had 100% participation.

The Core Admin Team has begun discussing next year's open house approach and are leaning toward having all four on the same night again, but shortening the window to 4:00 – 6:00 P.M. since it appears two hours would be enough time and some buildings saw very few people that last half hour between 6:00 and 6:30 P.M. Stay tuned.

- b. **Inservice 2022** – Thanks to everyone who was involved not only with attending various in-service sessions, but those involved in facilitating various sessions on topics from health protocols, to literacy, to technology, and more. Thank you!

Additionally, we all appreciate there is so much that goes in behind the scenes, as well as the important work in classrooms to be prepared for students to show up. Thanks to all of our staff members who worked hard to make sure we were ready.

2. Community Engagement

- a. **DCEDC Board** - The monthly DCEDC Board meeting is on Monday, September 19. Two new DCEDC staff members started on September 1 and there was a reception that afternoon to welcome both Bailey Koepsel and Korey Mallien. As a quick reminder, Michelle Lawrie started as the DCEDC Executive Director just a few months ago.
- b. **YMCA Board meetings** – The regular monthly YMCA Board meeting is Thursday, September 15. As you saw in a message I had shared with the Board and team, YMCA CEO Heidi Erickson has resigned from the Door County YMCA to take a position in the Valley.
- c. **WDOR School Year Preview visit** – I did the school year preview WDOR call-in show visit on the morning of August 23, which was also the first day of new teacher in-service.
- d. **County Safety Meeting** – Sheriff Sternard brought the various law enforcement entities and county school districts together on August 15. Joint meetings had become fairly common prior to COVID times, and while the various entities and districts have certainly

continued to work together, it was nice to get the group and a variety of new members to the group together in person again.

Picking up where the districts and law enforcement agencies left off with safety work around the reunification process in the event of a major incident was one of the key topics. Other practical safety topics such as reinforcing with staff and students the importance of NOT propping a door open during the school day were discussed. A propped door was a key factor in the terrible incident in Texas near the end of the school year, so keeping this in mind is something schools and law enforcement agencies want to keep in mind.

Another topic we discussed is having communications throughout the year (perhaps quarterly) where a combined letter goes out from the County Sheriff's Office, Sturgeon Bay Police Department, the County School District Superintendents, the District Attorney, and perhaps a few others on timely and important topics. We brainstormed several topics and the Sheriff's office was going to get the ball rolling with the first installment.

3. Finance, Facilities, & Operations

- a. **Board Learning Sessions** – As I've communicated previously and as discussed in the September 7 learning session, we talked about the meeting schedule plus potential topics for the year. As in the past, we will try to find the best blend of a structured schedule with timely topics as we navigate the year.

Compensation-related topics were a key part of the topics we discussed in what I drafted for the Board to consider this school year.

- b. **Annual Financial Audit** – The annual visit from the auditors occurred in August and as I prepared this report Jake is awaiting some follow through by DPI in order to be able to complete some key reports, plus we know we'll more from the auditors later this fall.
- c. **Communication and Emergency Planning** – This summer I created a document that really has a two-fold purpose. I started as part of the planning for my trip out West in September to ensure that the Core Admin Team, Board leadership, and the Board were all on the same page in case of a serious situation while I am without cell service. As I worked on it, I thought it was a good way to clearly articulate the type of information and approach we'd need in any situation where I (or the person in the superintendent position in the future) would be unavailable, unreachable, or unable to perform the necessary duties on a given day.

In a nutshell, Business Manager Jake Holtz can serve as acting administrator if I am not available, and since Jake and his family are welcoming a new member, High School Principal Keith Nerby is next in line to be acting administrator. Jake or Keith can be in contact with Board leadership and/or the Core Admin Team in order to talk through a critical situation. If Keith would be needed to work through a situation at the district level, Director Weber and/or Director Ferry can be called upon to support SBHS since their offices are in proximity to the high school and they are not already assigned as the primary administrator at another building.

While I don't mean to make light of the situation in any way, as I have told some team members, I am hopeful that having a clear document/plan is not unlike bringing an umbrella to an event—if we have it, we won't need it.

- d. **Medical Advisor Update** – DCMC leadership has been in contact about updates regarding district medical advisor duties. While many people were unaware of the medical advisor designation prior to COVID, it is something that has been around for quite some time. Late this month, DCMC leadership, Chris Peterson from Southern Door, and I will meet about how best to address this designation moving forward. On a different but related note, we continue to contract with DCMC for our school nurse services and the arrangement is working well. Stay tuned.

4. **Additional Items and/or Updates** *(added after I submitted my report for the Board packet)*